

SENSITIVE SECURITY INFORMATION



1100 Jetport Road
 Myrtle Beach, SC 29577
 Tel: (843) 839-7372
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APPLICATION FOR AIRPORT I.D. BADGE

TYPE OR PRINT INFORMATION

APPLICANT

EMPLOYER:	NAME (Last, First, Middle) (List ALL ALIAS/MAIDEN NAMES)
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ADDRESS (Street, City, State, Zip):

WORK PHONE:	HOME PHONE	HEIGHT	WEIGHT	DOB	MALE	FEMALE
					<input type="checkbox"/>	<input type="checkbox"/>

SUPERVISOR:	DRIVERS LICENSE #:	DL STATE	DL EXPIRATION

I understand that a criminal history records check will be performed and agree that all former employers may furnish my employer information regarding my service, character and reason for leaving former employment. I hereby release such former employer(s) from all liability on account of providing such information. By signing below I certify that the information provided on this form is truthful and accurate.

APPLICANT SIGNATURE: _____ **DATE:** _____

CERTIFYING OFFICIAL SECTION

ACCESS REQUESTED	CONTRACTED TO:
STERILE <input type="checkbox"/> SIDA <input type="checkbox"/> AOA <input type="checkbox"/> ESCORT <input type="checkbox"/> PUBLIC AREA <input type="checkbox"/>	

CERTIFICATION:
 I certify, as Employer Representative, that the above employee information is correct. I shall notify Myrtle Beach International Airport immediately upon termination or resignation of the above named person. All applicable 49 CFR part 1542 & part 1544 employment requirements have been satisfied.

NAME (PRINTED):	COMPANY:	TITLE:

SIGNATURE	DATE:

FOR AIRPORT BADGE OFFICE USE

ACCESS LEVEL	BADGE NUMBER	ISSUE DATE	EXPIRE DATE	ISSUED BY	RETURN DATE
DATE OF SIDA/DRIVERS TRAINING	INSTRUCTOR	ID'S VERIFIED BY TA	STA COLLECTED BY TA		
FP DATE	FP RECEIPT #	CHRC RECEIVED DATE			

HCDA AUTHORIZING OFFICIAL _____ **DATE:** _____

SENSITIVE SECURITY INFORMATION FOR OFFICIAL USE ONLY
 Warning: This record contains Sensitive Security Information that is controlled under 49 CFR Parts 15 and 1520. No part of this record may be disclosed to persons without a "need to know," as defined in 49 CFR Parts 15 and 1520, except with written permission of the Administrator of the Transportation Security Administration or the Secretary of Transportation. Unauthorized release may result in civil penalty or other action. For U.S. government agencies, public disclosure is governed by 5 USC 552 and 49 CFR 15 and 1520. Exhibit O-1

**SENSITIVE SECURITY INFORMATION
CITIZENSHIP AND SOCIAL SECURITY RELEASE**

APPLICANT'S NAME:	
US STATE WHERE BORN:	OR (Country of birth)
CITIZENSHIP: (Country Code, 2 Letters)	
NON-IMMIGRANT VISA #:	
ALIEN REGISTRATION # :	US PASSPORT # :

AIRPORT CATEGORY: I

"The information I have provided is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement can be punished by fine or imprisonment or both. (See Section 1001 of Title 18 of the United States Code)"

"*I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Office of Intelligence and Analysis (OIA), Attention: Aviation Programs (TSA-10)/Aviation Worker Program, 601 South 12th Street, Arlington, VA 20598."

"I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both."

Signature:	SSN:
Full Name Printed	Date of Birth:

PRIVACY ACT NOTICE

**The Privacy Act of 1974
5 U.S.C. 552a(e)(3)**

Authority: 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106,114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936,44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-52, August 3, 2007); and Executive Order 9397, as amended.

Purpose: The Department of Homeland Security (DHS) will use the biographic information to conduct a security threat assessment. Your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into the US-VISIT Automated Biometrics Identification System (IDENT). If you provide your Social Security Number (SSN), DHS may provide your name and SSN to the Social Security Administration (SSA) to compare that information against SSA records to ensure the validity of the information.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C. 522a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. 522a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.

Disclosure: Furnishing this information (including your SSN) is voluntary; however, if you do not provide your SSN or any other information requested, DHS may be unable to complete your application for a security threat assessment.

Signature	Date
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LIST OF DISQUALIFYING CRIMINAL OFFENSES

The Transportation Security Administration TSAR Part 1542 requires that all individuals who apply for unescorted access to an airport's Secured Area undergo a fingerprint-based Criminal History Records Check (CHRC) that does not disclose a disqualifying criminal offense. An individual has a disqualifying criminal offense if the individual has been convicted, or found guilty by reason of insanity, any of the crimes listed below in the past 10 years.

- 1. Forgery of certificates, false making of aircraft, and other aircraft registration violations
- 2. Interference with air navigation
- 3. Improper transportation of a hazardous material
- 4. Aircraft piracy
- 5. Interference with flight crew members or flight attendants
- 6. Commission of certain crimes aboard aircraft in flight
- 7. Carrying a weapon or explosive aboard an aircraft
- 8. Conveying false information and threats
- 9. Aircraft piracy outside the special aircraft jurisdiction of the United States
- 10. Lighting violations involving transporting controlled substances
- 11. Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements
- 12. Destruction of an aircraft or aircraft facility
- 13. Murder
- 14. Assault with intent to murder
- 15. Espionage
- 16. Sedition
- 17. Kidnapping or hostage taking
- 18. Treason
- 19. Rape or aggravated sexual abuse
- 20. Unlawful possession, use, sale, distribution or manufacture of an explosive or weapon
- 21. Extortion
- 22. Armed or felony unarmed robbery
- 23. Distribution of, or intent to distribute, a controlled substance
- 24. Felony arson
- 25. Felony involving a threat
- 26. Felony involving:
 - a. Willful destruction of property;
 - b. Importation or manufacture of a controlled substance
 - c. Burglary;
 - d. Theft;
 - e. Dishonesty, fraud, or misrepresentation;
 - f. Possession or distribution of stolen property;
 - g. Aggravated assault;
 - h. Bribery; or
 - i. Illegal possession of a controlled substance punishable by a maximum term of more than 1 year.
- 27. Violence at international airports;
- 28. Conspiracy or attempt to commit any of the aforementioned acts

I, the undersigned, do not have any of the above disqualifying offenses and I understand that any individual who has been convicted or found not guilty by reason of insanity of the crimes listed above within the previous ten years is legally prohibited from unescorted SIDA access.

I understand that Federal regulations under 49 CFR 1542.209 imposes a continuing obligation for me to disclose to the Myrtle Beach International Airport within 24 hours if I am convicted of any disqualifying criminal offenses that occurs while I have unescorted access authority.

The information I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punished by fine or imprisonment or both (See section 1001 of Title 18 United States Code.)

Applicants Name (PRINT)	
Signature	Date

CRIMINAL HISTORY RECORDS CHECK (CHRC)

In accordance with the Federal Aviation Administration TSAR Part 1542.209, a copy of the criminal record received from the FBI will be provided to an individual only if requested in writing. The Airport Security Coordinator will address any questions concerning the results of the criminal history records check (CHRC).

If an individual receives notice that a disqualifying crime was returned from their FBI criminal history records check, and the individual questions the validity of the criminal record, the individual must notify the Myrtle Beach International Airport within 30 days in writing of his or her intent to correct any information he or she believes to be inaccurate. If no notification is received from the individual, Myrtle Beach International Airport may make the final determination to deny unescorted access authority.

Signature	Date
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SECURITY VIOLATIONS

I understand penalties associated with a security violation are dependent upon the severity of the violation, but as a minimum will result in:

- 1st Offense:** 1. Airport Badge privileges will be suspended until the immediate supervisor and the individual meet with an Airport Security Officer. Badge privileges will be restored after the meeting, however the Individual will be required to attend the next scheduled SIDA class.
- 2nd Offense:** 1. Airport Badge privileges will be suspended until the immediate supervisor and the individual meet with an Airport Security Officer **AND** attends the next scheduled SIDA class with the individual's immediate Supervisor.
- 3rd Offense:** 1. **Airport Badge privileges will be suspended and may be permanently revoked.**

Signature	Date
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1st Offense: Narrative-Explain the circumstances leading to the violation:

Date of re-training: _____ Retrained by: _____

2nd Offense: Narrative-Explain the circumstances leading to the violation:

Suspension Date: _____ Date of re-training: _____

Retrained by: _____ Reactivation date: _____

Supervisor's Signature _____ Badge Holder's Signature _____

3rd Offense: Narrative-Explain the circumstances leading to the violation:

Suspension Date: _____

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Application for Airport I.D. Badge

Per SD 1542-04-08J Airport I.D. badges must be renewal at least once every two (2) years. If the Airport I.D. badge renewal process is not completed within the timeframe allotted and the individual badge expires then the airport is required to “obtain the employee’s signature on the application.” To fulfil this requirement, Myrtle Beach International Airport will utilize this supplemental signature page related to the original application.

Last, First Name (Print)	Signature	Date	TA

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SENSITIVE SECURITY INFORMATION

LIST OF ACCEPTABLE DOCUMENTS

LIST A Documents that Establish Both Identity and Employment Eligibility

1. U.S. Passport (*unexpired or expired*)
2. Permanent Resident Card or Alien Registration Receipt Card (*Form I-551*)
3. An unexpired foreign passport with a temporary I-551 stamp
4. An unexpired Employment Authorization Document that contains a photograph (*Form I-766, I-688, I-688A, I-688B*)
5. An unexpired foreign passport with an unexpired Arrival-Departure Record, Form I-94, bearing the same name as the passport and containing an endorsement of the alien's nonimmigrant status, if that status authorizes the alien to work for the employer

OR

LIST B Documents that Establish Identity

1. Driver's license or ID card issued by a state or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address
2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address
3. School ID card with a photograph
4. Voter's registration card
5. U.S. Military card or draft record
6. Military dependent's ID card
7. U.S. Coast Guard Merchant Mariner Card
8. Native American tribal document
9. Driver's license issued by a Canadian government authority
For persons under age 18 who are unable to present a document listed above:
10. School record or report card
11. Clinic, doctor or hospital record
12. Day-care or nursery school record

AND

LIST C Documents that Establish Employment Eligibility

1. U.S. Social Security card issued by the Social Security Administration (*other than a card stating it is not valid for employment*)
2. Certification of Birth Abroad issued by the Department of State (*Form FS-545 or Form DS-1350*)
3. Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal
4. Native American tribal document
5. U.S. Citizen ID Card (*Form I-197*)
6. ID Card for use of Resident Citizen in the United States (*Form I-179*)
7. Unexpired employment authorization document issued by DHS (*other than those listed under List A*)

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